



# MARINE GENERAL CARGO

## **Important Notice**

Please read this Claim Form fully prior to answering the questions.

ALL questions must be answered as fully as possible. Please use additional sheets if necessary and copies of relevant documentation should be attached.

If you have any questions in relation to completion of the Claim Form, please contact your insurance advisor or broker.

Please send the completed Claim Form, as soon as possible, to your insurance advisor or broker.

Submission of any claim to Liberty Specialty Markets (Liberty) should not be withheld awaiting the carrier's response to letter of demand.

Please do not accept any offer of settlement or bank monies received without first contacting our claims department.

The company does not admit liability by the issue of this form. It is issued to enable the insured to lodge a claim.

You are reminded that under no circumstances should you admit any liability or make any offer of settlement.

## 1. DETAILS OF INSURED

Name of insured	
Address	
Policy no.	Email
Telephone	Fax

## 2. CLAIM DETAILS

Type of packing:	FCL	LCL	Bulk	Other
Agent/forwarder	Vessel/carrier			
Bill of lading no.	Airway bill no.			
Consignee				

Voyage from	Voyage to
Date of departure	Date of arrival
Description of cargo	

Cause of loss/damage

Date of loss

Where did loss occur

Have you requested Joint Survey with carrier?	Yes	No
Have you requested Joint Survey with Customs Authority?	Yes	No
Have you reported the loss to police?	Yes	No
If yes give date of notification		
Have you given a Clean Receipt?	Yes	No
Have you made a claim on the carrier?	Yes	No
If yes give date of claim		



**5. SIGNATURE**

I, (print name in full)

(position)

of the Insured and on behalf of the Insured acknowledge the above answers to be true and correct AND acknowledge that the insurer may take its decision on indemnity having regard to these answers.

Signature

Date

**Privacy Notice**

Liberty Specialty Markets Hong Kong Limited (No. 2400200) (Liberty) is a company incorporated and authorised to conduct insurance in Hong Kong. It is a member of the United States-based Liberty Mutual Group. Liberty's contact details are:

Address: Suites 2401-4 24/F, 1111 King's Road, Tai Koo Shing, Hong Kong  
 Phone: +852 3655 2600

Liberty is bound by the Personal Data (Privacy) Ordinance (Cap. 486) and its associated Data Protection Principles when it collects and handles your personal data.

Liberty collects personal data, including from insurance brokers, in order to provide its services and products, manage claims and for purposes ancillary to its business. Liberty passes it to third parties involved in this process such as Liberty's related companies, reinsurers, agents, loss adjusters and other service providers. We may store your information with third party cloud or other types of networked or electronic storage providers. Third parties may be located locally or overseas in the United States, Canada, United Kingdom, Singapore, Australia and Malaysia.

Your information may be transferred to countries without comparable data protection laws if it is reasonably necessary to provide you with the products or services you seek from Liberty. If you do not provide the personal data Liberty or other relevant third parties require to offer you specific products or services, Liberty may not be able to provide the appropriate type or level of service.

If you wish to gain access to or correct your personal data, make a personal data complaint, or if you have any query about how Liberty collects or handles your personal data please write to Liberty's Privacy Officer at the address above or by emailing: [privacy.officer.ap@libertyglobalgroup.com](mailto:privacy.officer.ap@libertyglobalgroup.com). To obtain a copy of Liberty's Privacy Policy go to Liberty's website ([libertyspecialtymarkets.com.hk](http://libertyspecialtymarkets.com.hk)) or request a copy from Liberty's Privacy Officer.

When you give Liberty personal or sensitive information about other individuals, Liberty relies on you to provide its Privacy Notice to them. If you have not done this, you must tell Liberty before you provide the relevant data.